

### Incident Reports:

Incident reports may be filed at any precinct or in the front lobby area of the Adult Detention Center. In cases of emergency and/or immediate medical attention please call 911.

Completed incident reports may be obtained from the records office located in the Public Safety lobby at no cost. Accident reports are **\$5.00** (cash only) if you were not involved in the accident. Limited reports are also available on-line at the Sheriff's Office website ([www.cherokeega-sheriff.org](http://www.cherokeega-sheriff.org)).

### Fingerprint Services:

The Cherokee Sheriff's Office charges a **\$20.00** (cash only exact change) fee for all fingerprints. Not a GAAP/Cogent facility.

### Criminal Histories:

Criminal histories and applications can be obtained from the Public Safety lobby. The criminal history fee is **\$15.00** (cash only).

### Inmate Inquiries:

If you have questions concerning a release date, bail amount, sentence information, or have any other inmate related inquiries, you may call Booking anytime at 678-493-4222.

### Adult Detention Center Phone Directory

Captain James Cox  
Adult Detention Center  
678-493-4287

Ms. Eva Tipton  
Superior Court Liaison  
678-493-4162

Captain Irene Ruiz  
ADC Operational Support  
678-493-4226

Ms. Ana Babel  
State Court Liaison  
678-493-4160

Sergeant Sheila Jackson  
Jail Programs Manager  
678-493-4169

Ms. Gladys Felix  
Bond Administrator  
678-493-4164

Ms. JoAnn Chambers  
Records/ID Financial Manager  
678-493-4209

Ms. Lisa Plumb  
Jail Accreditation Manager  
678-493-4154

Ms. Julie Fraiss  
Records/ID Personnel Manager  
678-493-4214

Ms. Kristen Murphy  
Property Control Manager  
678-493-4212

## Cherokee Sheriff's Office Phone Directory

Sheriff Frank Reynolds  
678-493-4105

Chief Deputy Tommy Pinyan  
678-493-4105

Lt. Colonel William Smith  
Commander, Headquarter Operations  
678-493-4155

Major Daniel Higgins  
Commander, Jail Operations  
678-493-4150

Captain James Cox  
Captain, Adult Detention Center  
678-493-4287

Captain Irene Ruiz  
Captain, ADC Operational Support  
678-493-4226

Captain Billy Chris Sims  
Commander, Court Security Unit  
678-493-6180

Captain Jay Baker  
Director of Communications  
678-493-4117

Captain Erik Britt  
Admin. Services Division  
678-493-4137

Captain Kim Thompson  
Office of Professional Standards  
678-493-4122

Joe Popadics  
Accreditation Manager  
678-493-4129

Ms. Elizabeth Stringer  
Human Resources Manager  
678-493-4128

### Precinct/Units:

Oak Grove: 770-529-7302 Bridgemill: 770-479-4766

Free Home: 770-844-6777 Hickory Flat: 770-479-4555

Waleska: 770-479-0451 South Annex: 770-928-0239

Traffic Enforcement: 770-720-7079

Warrant Division: 678-493-4251

# Cherokee Sheriff's Office



## Sheriff Frank Reynolds

Cherokee County Adult Detention Center  
498 Chattin Drive  
Canton, Georgia 30115

**Main Number: 678-493-4200**

[www.cherokeega-sheriff.org](http://www.cherokeega-sheriff.org)

### OUR MISSION STATEMENT:

"Dedicated to serving with integrity, protecting with compassion, and preserving a safe and secure environment while keeping the trust and confidence of our community."

### Hours of Operation:

Adult Detention Center Front Lobby: 7 am – 10 pm

Inmate Records and Identification: 7:30 am – 5 pm

Inmate Video Visitation Center: 7 am – 10 pm

Public Safety Office for Records: 8 am – 5 pm

### Follow the Cherokee Sheriff's Office:

on Twitter @CherokeeSO

on Facebook @cherokeesheriffsoffice

on Instagram @cherokeegasheriff

9/20/22

## Inmate Visitation:

**Inmate visitation is a privilege.** Inmates who become disciplinary problems or security risks will not be allowed to receive visitors. In emergency situations, visitation can be canceled without advance notification. Jail personnel reserve the right to deny admission to any person requesting to visit any inmate.

**All visits must be scheduled and approved by midnight the day prior to an inmate's scheduled visitation day.**

You may schedule visits by registering on-line at: <https://www.iwebvisit.com/>.

## Video Visitation Center Schedule & Hours:

On-Site Video Visiting hours for general population inmates at the Adult Detention Center will take place as follows:

Monday, Thursday, Saturday - F, N, P, Q, R  
(7:30-9:30 AM and 6:30-9:10 PM)  
Wednesday - **NO VISITATION**  
Sunday, Tuesday, Friday - A, H, J, K, L, M  
(7:30-9:30 AM and 6:30-9:10 PM)

**Inmate Workers** will receive visitation on:

Monday, Thursday, and Saturday. They will be allowed to visit during the same hours as general population, but only during times they are **NOT** performing their assigned job duties.

## On-Site Video Visitation Guidelines:

Each inmate is allowed only one (1) visit per day.

Proper attire is required at ALL times. Shirt and shoes must be worn; see-through fabrics, low-cut blouses, halter or tube type tops, tank tops, short shorts, short dresses, mini skirts or any other form of provocative dress will NOT be permitted. Appropriate underclothing is also required. Appropriate clothing will be determined by the visitation center officer.

All visitors must properly identify themselves upon arriving at the visitation center. A valid issued state, government, or foreign photo identification card is accepted at the time of the visit (i.e. passport, driver's license, military ID).

Visitation is limited to two (2) adults and two (2) children only.

A video visit lasts fifteen (15) minutes, therefore visitors will be allowed two (15 minute sessions) in a scheduled 30 minute visitation slot for an inmate. Inmates are only allotted one thirty (30) minute on-site visit per scheduled visitation day.

During your visit, you must remain seated in your visitation booth. Walking around the video visitation area or switching visitation booths is prohibited.

## On-Site Video Visitation Guidelines Cont.:

Visitors appearing to be under the influence of alcohol or drugs will **NOT** be admitted into the visitation center and may be subject to arrest.

A parent or legal guardian must accompany any visitor under the age of 18 years old.

Children must be monitored at **ALL** times.

Visitors are not allowed to bring any personal items to visitation area with them. Any personal items may be stored in the lockers provided in the lobby area.

Visitors are subject to a pat-down search prior to entering the video visitation area. Any visitor who refuses this search will be denied entry to visit.

Smoking, food, or drinks are **NOT** allowed in the video visitation center or lobby area.

No personal contact visits are allowed.

Any disruptive or inappropriate behavior by a visitor can result in termination of visitation privileges of inmates.

Off-Site video visitation is available through: <https://www.iwebvisit.com/> for a fee. It can be accessed from your home computer or cell phone and may only be used during an inmate's free time hours and are limited to three fifteen (15) minute sessions daily.

## Inmate Services:

**Inmate Accounts:** Family and friends can deposit funds into an inmate's account for commissary purchases, medical services, etc. Money orders are accepted in any amount to deposit towards an inmate's account. Cash, credit, or debit card funds can be deposited into an inmate's account using the KIOSK located in the visitation center lobby; fees may apply. Personal checks are not accepted. Deposits may be made via the Internet using a credit or debit card on [www.jailatm.com](http://www.jailatm.com).

**Medical Services:** While incarcerated, inmates receive in-house medical, dental, and mental health treatment through the current contracted medical service provider. The direct number for [Medical inquiries is 678-493-4247](tel:678-493-4247).

**Inmate Telephones:** Inmates are allowed to make phone calls from the facility's telephone service between the hours of 7 am. to 10 pm. Inmates who are on disciplinary segregation are not allowed to make general phone calls. Individuals who experience trouble accepting calls from an inmate or have questions about their bill, may contact [Consolidated Telecom at 1-702-829-3001](tel:1-702-829-3001). Jail personnel will **NOT** pass on any personal messages to inmates. Any family emergencies will be directed to a Shift Supervisor.

## Inmate Mail:

Mail is delivered to inmates the same day it is received. Personal packages are not permitted. Mail from other jails, prisons, boot camps, or any detention facility will not be accepted. Mail with no return address will not be given to the inmates. All incoming mail is monitored for contraband. Books, periodicals, and magazines must be sent directly from the publisher, authorized distributor, or on-line retail distributor.

All books, periodicals, and magazines must be of appropriate content. Items cannot be mailed in with the intent to have them placed in the inmate's property. Items containing glitter, glues, adhesive, correction liquid or tape, crayons, paints, perfumes, lipstick, or any other chemical agents, or any wet areas will not be allowed. Pages/inserts removed from any publication and photocopies of any publications are not allowed.

## Bonding Information:

**Cash Bonds:** Cash must be paid in the exact amount of the total bond. The Sheriff's Office cannot make change.

**Professional Bonds:** A list of professional bonding companies with phone number is displayed on the electronic bulletin board in the lobby area.

**Property Bonds:** Individuals owning real estate in Cherokee County must bring their deed (warranty, executor's, quit claim, or administrator's, conveyance), current mortgage statement, paid tax receipt for the most recent year, and photo identification. All individuals on the deed must be present to secure property for a bond.

**Approved Property Bonds:** Individuals owning property in another county in Georgia may take their deed, paid tax receipt, and photo identification to the Sheriff Office in the county where the property is located and request an approved bond for Cherokee County. If approved, the bond paperwork must be delivered to the Cherokee County Adult Detention Center in a sealed envelope.

**A bond processing fee** is assessed to all bonds in the amount of **\$20.00. Exact change is required.**